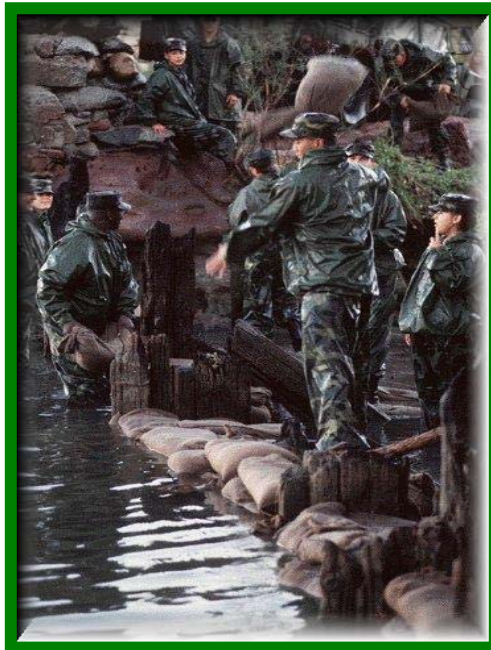




## **DEPARTMENT OF DEFENSE EMERGENCY PREPAREDNESS COURSE**



## *2004 Curriculum Guide*

**CONDUCTED BY UNITED STATES ARMY FORCES COMMAND**  
**Department of Defense Emergency Preparedness Course**  
**(DoD EPC)**



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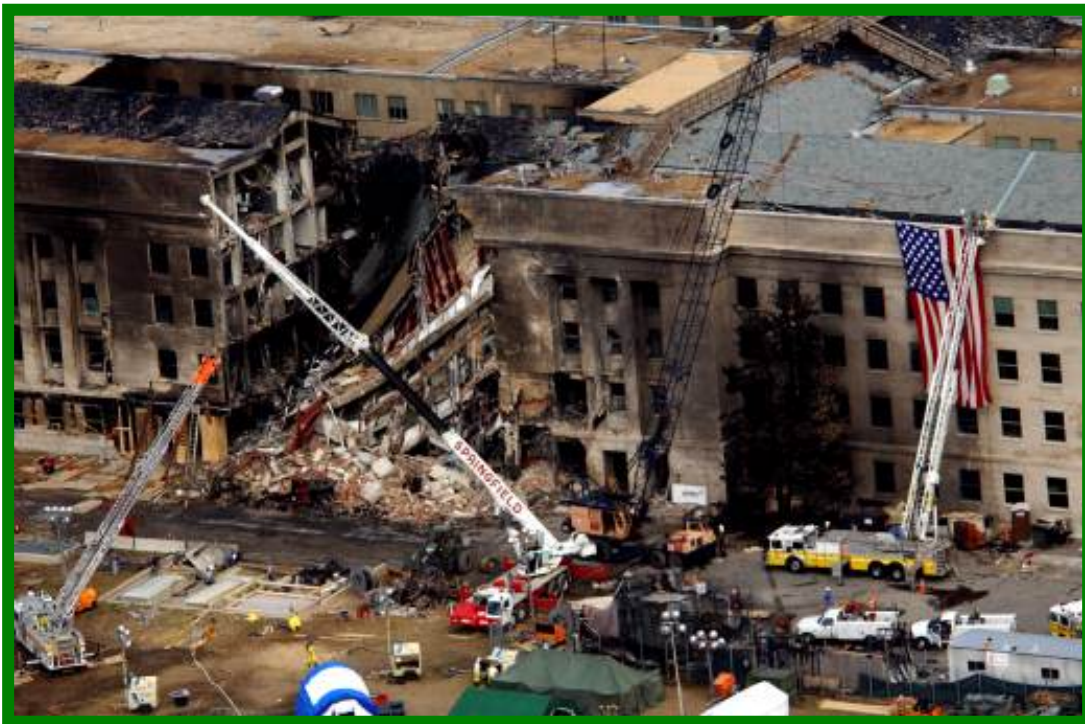
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# *Course Guide Utilization*

This course guide is intended to provide a comprehensive, single source document detailing the objectives, administration, processes, and content of the Department of Defense, Emergency Preparedness Course (DoD EPC). The Guide can be utilized by all government agencies and personnel (military and civilian at the Federal, State, and Local level) involved in the planning, administration, and training of personnel involved in disaster/emergency response and Chemical, Biological, Radiological, Nuclear, and High Yield Explosive Consequence Management (CBRNE - CM).

While the actual lesson material is not part of this guide, the overall objectives for each of the lessons can be found in the **Lesson Plans** section of this guide.





# *Updates and Distribution*

The DoD EPC **Course Guide** is updated and distributed annually. Automatic distribution is made to Primary and Regional Planning Agents, Program Managers, Senior Service Schools, and Federal agencies responsible for disaster/emergency response and CBRNE - CM. Budget constraints do not allow for distribution to individuals. The Guide is posted on the FORSCOM Web Page at <http://freddie.forscom.army.mil/dodepc>. Agencies wishing to be added to the distribution list should contact the DoD EPC Registrar.

Suggested changes, corrections, and additions to this Guide can be submitted to the DoD EPC Course Director or Registrar at the numbers or address listed in the **Administration** section.



# Mission

***Train senior military officers, Department of Defense (DoD) civilians, and their staffs to ensure the DoD's readiness to support its Homeland Security missions; Homeland Defense - Civil Support. Introduce National, State, Local, and DoD statutes, directives, plans, command and control relationships, and capabilities with regard to disaster and emergency response.***



## Military Assistance Missions

- Enemy Attack
- Insurrection
- Civil Disturbance
- Earthquake
- Fire
- Flood
- Tsunami/Tidal Wave
- Meteor Impact
- Tornado
- Space Debris Impact
- Animal Disease
- Mass Immigration

- Hurricane/Typhoon
- Volcanic Eruption
- Landslide
- Biological Incident
- Explosion
- Radiological Incident
- Snowstorm
- Drought
- Oil Spill
- Chemical Incident
- Epidemic
- Postal Work Stoppage

- Military Support to Civil Authorities
  - Military Support for Civil Law Enforcement
  - Military Support For Civil Disturbances
  - Counter Drug Operations
  - Critical Infrastructure Protection
  - Continuity of Operations
  - Counter Terrorism
- State Funerals

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# Course Schedule

The DoD EPC will move in Fiscal Year (FY) 05. The FY 05 schedule is tentative and still in the coordination process. An updated FY 05 schedule will be posted on the FORSCOM Web Page. The URL can be found in the **DoD EPC Information Sources** Section later in this guide.

## FY 04

Course	Number	Class Start	Class End	Location
DoD EPC	04-01	06 October 03	10 October 03	Berryville, VA
DoD EPC	04-02	17 November 03	21 November 03	Berryville, VA
DoD EPC	04-03	08 December 03	12 December 03	Berryville, VA
DoD EPC	04-04	29 March 04	2 April 04	Berryville, VA
DoD EPC	04-05	17 May 04	21 May 04	Berryville, VA
DoD EPC	04-06	14 June 04	18 June 04	Berryville, VA
DoD EPC	04-07	12 July 04	16 July 04	Berryville, VA
DoD EPC	04-08	16 August 04	20 August 04	Berryville, VA

## FY 05

Course	Number	Class Start	Class End	Location
DoD EPC	05-01	18 October 04	22 October 04	TBD
DoD EPC	05-02	15 November 04	19 November 04	TBD
DoD EPC	05-03	13 December 04	17 December 04	TBD
<i>DoD EPC</i>	<i>05-04*</i>	<i>4 April 05</i>	<i>8 April 05</i>	<i>TBD</i>
DoD EPC	05-05	2 May 05	6 May 05	TBD
DoD EPC	05-06	6 June 05	10 June 05	TBD
DoD EPC	05-07	11 July 05	15 July 05	TBD
DoD EPC	05-08	8 August 05	12 August 05	TBD

\* Date will change to accommodate FY05 EPLO Conference



# *Curriculum Schedule*

## **Monday – Local Response Day**

0800 – 0830	Federal Emergency Management Agency (FEMA) Mount Weather Overview
0830 – 0900	Course Overview
0900 – 1000	Authorities and Plans
1000 – 1100	Incident Command System
1100 – 1200	State Emergency Response
1200 – 1300	LUNCH – Disaster Response Video
1300 – 1400	US Coast Guard Response
1400 – 1500	National Guard Response Operations
1500 – 1530	Weapons of Mass Destruction - Civil Support Team Operations
1530 – 1630	Immediate Response
1630 – 1700	Exercise Buildup

## **Tuesday – Federal Response Day**

0800 – 1030	Federal Response Plan (FRP)
1030 – 1100	Federal Response Plan (FRP) - Terrorism Annex
1100 – 1200	Federal Coordinating Officer (FCO)
1200 – 1300	LUNCH – Disaster Response Video
1300 – 1330	MERS
1330 – 1430	ESF #1 - Transportation
1430 – 1530	ESF #3 - Public Works and Engineering
1530 – 1600	ESF #7 - Resource Support
1600 – 1700	ESF #8 – Health and Medical Services

### **Wednesday – Department of Defense (DoD) Response Day**

0800 – 0900	Military Assistance To Civil Authorities Responsibilities
0900 – 0930	ASD-HD / JDOMS
0930 – 1000	Northern Command (NORTHCOM)
1000 – 1100	Defense Coordinating Officer (DCO)
1100 – 1130	Emergency Preparedness Liaison Officer (EPLO) Program
1130 – 1200	Air Force National security Emergency Preparedness (AFNSEP)
1200 – 1300	LUNCH – Disaster Response Video
1300 – 1400	Navy Emergency Preparedness Liaison Officer (NEPLO) Program
1400 – 1430	Marine Corps Emergency Preparedness Officer (MEPLO) Program
1430 – 1530	Joint Regional Medical Planner (JRMP) Program
1530 - 1700	DoD Resource Data Base (Brief & Lab)

### **Thursday – Department of Defense (DoD) Specialty Missions**

0800 – 0900	Military Support to Civilian Law Enforcement
0900 – 1000	Joint Task Force - Civil Support
1000 – 1130	Weapons of Mass Destruction Planning Considerations
1130 – 1200	DoD Response Resources for Weapons of Mass Destruction
1200 – 1300	LUNCH – Disaster Response Video
1300 – 1700	Department of Defense Response Exercise

### **Friday – Final Exam and Graduation**

0730 – 0930	Final Exam
0930 – 1030	Guest Speaker and Graduation

# *Administration*

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## **DoD EPC Information Sources**

Additional information regarding the DoD EPC can be found on the FORSCOM G3/5/7 Web Page at <https://freddie.forscom.army.mil/dodepc>.

## Frequency of Course

The DoD EPC is administered a minimum of eight (8) times per year. Schedules are coordinated and distributed to all agencies with quotas for the course. A copy of the course schedule can also be found on the FORSCOM Web Page referenced above.

## Class Size

Class is limited to a maximum of 60 students. The focus of the curriculum is on the strategic and operational programs and processes implemented during planning and execution of MACA. Organizations and agencies with quotas are asked to ensure attendees are senior members of their organizations and staffs, who will be involved with the strategic and operational planning and execution of MACA.

## Training Site

The DoD EPC is conducted at the Federal Emergency Management Agency (FEMA), Mount Weather Emergency Operations Center (MWEOC) located near Bluemont, Virginia. A map and detailed directions to the facility from Washington's Dulles and National Airports are in the ***Student Information*** section of this guide.

The DoD EPC may move in Fiscal Year (FY) 05. The first class affected would be 05-01, 18 to 22 October 2004.

## Classification

All material presented in the course is unclassified. However, FEMA's MWEOC maintains strict security and access to the site is limited. Attendees should confirm attendance with their Regional Planning Agent, major command, or DoD EPC Course Registrar prior to making plans to attend a specific class. Registration ends the Wednesday prior to class start date. As access is strictly controlled at the site, attendees not on the roster by this date will not be allowed entry into the facility.

## Registration Process

**Organizations/Agencies With Quotas:** The ***Quotas*** section below lists the allocations for each DoD EPC course. Each organization listed has a process for prioritizing and selecting attendees. Personnel should follow their chain of command for application to the course. Applications will only be accepted from the agencies listed below. Organizations with quotas will provide their list of attendees a minimum of 1 month prior to class start to allow flexibility to ensure valuable spaces are not wasted.

**Organizations/Agencies Without Quotas:** Personnel wishing to attend the DoD EPC whose organization/agency is not listed below will apply directly to the Course Registrar. Attendance will be on a space available basis. When completing the

Registration Form, personnel should give the Course Registrar a First, Second, and Third choice of dates to attend. The Course Registrar will make every effort to place individuals in one of the requested classes. However, attendance is not guaranteed.

**Required For Registration:**

- Completed DoD EPC Registration Form

**Suspense:**

- The Course Registrar must receive Registration Forms not later than the Wednesday prior to class start date. This is to allow adequate time to process student rosters, coordinate clearances, reserve billeting, and produce the required course materials.



## Quotas

Priority is given to Joint and Major Command Staff personnel directly dealing with Military Assistance to Civil Authorities (MACA). These individuals are typically serving as, Defense Coordinating Officers (DCOs), Emergency Preparedness Liaison Officers (EPLOs), or Joint and Major Command MACA planners and operations staffs. The remaining quotas are filled by Federal agencies supporting disaster/emergency response operations. The following allocations are currently in effect for the course.

### Regional Planning Agents:

Agency	Quota
1 <sup>st</sup> Army	8
5 <sup>th</sup> Army	8
AFNSEP	8
US Coast Guard	3
US Marine Corps	4
US Navy Reserve	8

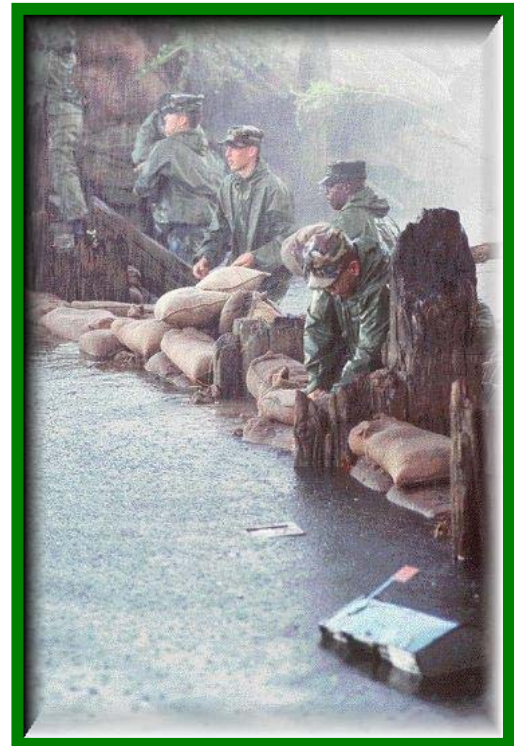
### Primary Planning Agents:

Agency	Quota
US Northern Command	6
US Pacific Command	1

### Other Headquarters:

Agency	Quota
DTRA	2
FEMA	1
National Guard Bureau (Includes WMD-CSTs)	5
TRADOC	1
US Army Reserve Command	1
US Joint Forces Command	1
*Other	3

<b>Total</b>	<b>60</b>
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### Space A Priority:

1. Office of the Secretary of Defense (OSD)
2. Joint Staff (JCS)
3. Soldiers Chemical and Biological Command (SBCCOM)
4. Medical Command (AMEDD)
5. Federal Departments Supporting Federal Response Plan
  - Department of Transportation (DOT)
  - Department of Agriculture (DoA)
  - National Communications System (NCS)
  - General Services Administration (GSA)
  - Department of Energy (DOE)



# *Syllabus*

## **Target Audience**

Defense Coordinating Officers (DCOs), Emergency Preparedness Liaison Officers (EPLOs), and Joint and Major Command MACA policy, plans, and operations staffs.

## **Contact Hours**

<b>Training Medium</b>	<b>Contact Hours</b>
<b>Lectures/Briefings</b>	<b>27.5</b>
<b>Response Exercises</b>	<b>4.5</b>
<b>Training Videos</b>	<b>4.0</b>
<b>Guest Lecture</b>	<b>1.0</b>
<b>Exam</b>	<b>1.5</b>
<b>Total</b>	<b>38.5</b>

## **Multi-Media Curriculum Support**

Every effort will be made to keep an updated copy of the course curriculum on the DoD EPC web page. The DoD EPC is currently reviewing options to increase flexibility through the use of Advanced Distributive Learning (ADL) in line with the DoD Training Transformation initiatives.

## **Method of Instruction**

The DoD EPC employs a variety of instructional methods and medium to enhance the student's learning. The course typically employs the following:

- Instructor and guest speaker presentations
- Video presentations
- Interactive question and answer sessions

- Table Top Exercise
- Simulation
- Web Based instruction is currently being developed

## Instructors

All instructors are senior representatives of their respective DoD or civilian agencies. Agencies represented are; the Department of Defense, Department of Energy, Department of Transportation, Federal Bureau of Investigation, Federal Emergency Management Agency, and State and Local civil authorities. Each instructor is selected for their knowledge, experience, and expertise in their respected field.

## Course Materials

Each attendee is provided with a Course Book containing the following:

- Program of instruction
- Course critique
- Copies of all lessons/presentations
- Table-Top Exercise Read-Ahead
- List of acronyms

Each attendee will receive a Compact Disk (CD) containing:

- *Curriculum* folder - All lessons/presentations
- *Index* folder - supplemental lessons/presentations
- *References* folder - contains DoD Directives, Federal, Unified Command/Service plans, Federal statutes, Executive/Presidential Orders, etc.

Attendees will also receive handout material prepared and distributed by various instructors and agencies. Handout material will vary from class to class.

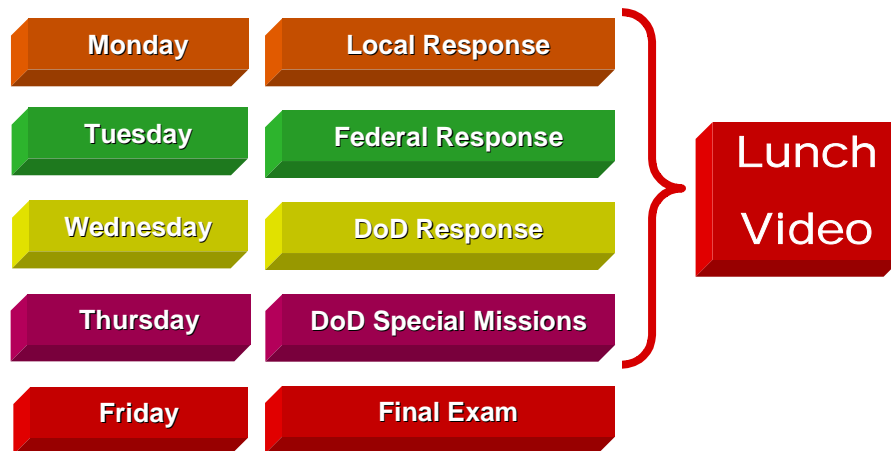
## Overall Construct

The DoD EPC curriculum is designed to represent the tiered response process a disaster or emergency response typically follows. Starting with the event itself, the curriculum takes attendees through the Federal Response Plan process to successful event mitigation. The slide below illustrates the curriculum flow.



## Curriculum Structure

### Tiered Response



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## Lessons

Each lesson dissects the roles, responsibilities, missions, statutory requirements, command and control structures, capabilities, organizational relationships, and processes used by responding agencies and personnel. The lessons are designed to allow ample time for attendee questions and answers.

## Table Top Exercise - *Hurricane Pappy / New Madrid*

The exercise is designed to give attendees the chance to apply the course lessons to an actual disaster or emergency response. Attendees must function as a team and use their acquired knowledge and understanding of statutes, directives, capabilities, command relationships, and existing plans to successfully respond to a set of scripted Requests for Federal Assistance.

Prior to class start date, the Exercise Director assigns attendees to teams of not more than 12 people to act as the Defense Coordinating Element for an affected state. The Exercise Director assigns a senior officer to each team to act as the Defense Coordinating Officer. Attendees sit with their respective teams from day one of the course to enhance team building.

An exercise based on a New Madrid fault earthquake scenario is being developed and will replace the Hurricane scenario during FY 04.



## Videos

Four videos are shown during the course. Each video deals with a certain aspect of disaster and emergency response that is pertinent to the day's subject matter.

## Simulation

Simulated Emergency Operations Center, Federal Disaster Office, and Defense Coordinating Element work sites are being developed for incorporation in the learning environment. They will reinforce the days lesson plans and give further opportunities for interaction between the students and the instructors as well as between the students and each other.

## Final Exam

A 32 question, open book, multiple-choice examination is given the last day of class to ensure the course has met its objectives to train personnel involved in the MACA mission.



# *Lesson Plans*



## FEMA Mount Weather Overview

<b>Contact Hour(s):</b>	0.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	FEMA Site Manager
<b>Instructional Material(s):</b>	DoD EPC Course Book Mount Weather Facilities Critique Mount Weather Quick Reference Card
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Objectives:** Lesson acquaints students with the FEMA Mount Weather Emergency Operations Center (MWEOC) policies, rules, regulations, staff, facilities, and services. A brief history of the facility will also be presented.

### **Desired Learning Objectives: Information Only**

- Know jogging areas at MWEOC that are off limits to students
- Know rules for identification badge display
- Know in- and out-processing procedures for rooms and identification badges
- Be familiar with facilities and services provided by FEMA MWEOC staff
- Know medical services hours of operation
- Know emergency contact numbers at MWEOC

## Course Overview

<b>Contact Hour(s):</b>	0.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Staff Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book Program of Instruction Course Critique Student Roster FEMA Form 75-5A
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Administrative processes for in-processing are accomplished along with a detailed explanation of daily schedule, critique, and Emergency Management Institute enrollment for continuing education college credit. The DoD EPC mission, course objectives, curriculum structure, and course overview are presented. An introduction to the overall disaster and emergency response systems (Local, State, Federal, and DoD) and their integration in accordance with the Federal Response Plan is presented.

### **Desired Learning Objectives:**

- Know classroom rules of engagement
- Know in- and out-processing procedures
- Understand the curriculum construct and flow of the course
- Identify the Lead Federal Agencies for crisis and consequence management
- Recall the overall construct of the Federal Response Plan
- Identify the Military Assistance to Civil Authorities missions of the DoD

## Authorities and Plans

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Staff Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book Program of Instruction Course Critique Student Roster FEMA Form 75-5A
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents the authoritative framework for the Federal Government's emergency response options. The lesson reviews the Constitutional as well as Statutory requirements for the various elements of the Federal Government focusing on the requirements of the executive branch as well as the role the DoD plays. The course sets the framework which bounds the support the DoD can provide in responding requests from civil authorities.

### **Desired Learning Objectives:**

- Know the responsibility of the Federal Government in securing the welfare of its citizens
- Know how the Federal Government directs/restricts use of DoD in civil support
- Know the statutory basis for the Department of Homeland Security
- Understand the President's role in directing support in an emergency
- Know the key DoD functions and authorities in CONUS operations
- Recognize the various conditions for which National or DoD plans exist



# Incident Command System (ICS)

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Staff Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the structure, operations, and command and control systems in the Incident Command System (ICS). Lesson stresses the importance of flexibility in the ICS structure to accomplish its mission. The role of the Local ICS Commander is presented along with the relationships between State, Federal, and DoD responders. Understand the impact of the implementation of the National Incident Management System (NIMS).

## **Desired Learning Objectives:**

- Know the overall objective of the ICS
- Know the concepts, principles, and structures of the ICS
- Know the five functional elements of the ICS
- Know the structure and agency contributions to the Unified Command Structure under the ICS
- Know the concept of comprehensive resource management
- Know how the primary ICS functions are applied
- Know the reasons to transfer control under the ICS
- Understand the National Incident Management System (NIMS).

# State Emergency Management

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	State Emergency Operations Manager Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the States' roles and responsibilities during a disaster response. The authority of the Governor within the State is addressed in general terms. The instructor provides students with the power of the Governor within their respective State. Lesson addresses the capabilities, chain of command, and procedures utilized by the States to mitigate the consequences of a disaster or emergency.

## **Desired Learning Objectives:**

- Recall the State response structure for disasters and emergencies
- List the elements of the situation assessment process
- Recall the role the Emergency Management Assistance Compact (EMAC) plays in the response process
- Recall the role of the Governors and their emergency powers in dealing with disasters and emergencies
- Recall the steps in the State process for requesting disaster and emergency assistance from FEMA
- List the most commonly requested DoD assets States require to respond to disasters and emergencies
- Recall how Project Impact affects disaster response
- Be able to apply State Emergency Management terms to actual responses

# United States Coast Guard

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	Headquarters US Coast Guard Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents information on the role and mission of Coast Guard Service in relation to national emergency situations. Lesson also looks at the impact of moving the Coast Guard under the Department of Homeland Security.

## **Desired Learning Objectives:**

- Know the Coast Guard's roles and missions as they pertain to disaster/emergency response and mitigation
- Know the resources the Coast Guard employs to perform their mission
- Know the regulatory authority(s) that assigns the Coast Guard its mission(s)
- Know the structure and functions of the Incident Management Center
- Know what the National Response Center does and how it operates
- Know the Coast Guard's role in supporting ESF 1 (Transportation)

## National Guard (NG) Response

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	National Guard Bureau Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the National Guard's roles and responsibilities in support of civil authorities during a disaster and emergency response to include radiological incident and WMD. Lesson presents an overview of the capabilities, command and control, response process, Duty Status, and role of the Adjutant General (TAG).

### Desired Learning Objectives:

- Know the dual role status of the National Guard (NG)
- Know the NG's capabilities to respond to disasters and emergencies
- Know the NG's command and control system
- Know the role of the Plans Operations and Military Support Officer (POMSO)
- Know the sequence of response for the NG
- Know the potential missions of the NG
- Know the Duty Status applicable to the NG
- Know the role of the TAG during disaster responses
- Know the role of the National Guard Bureau during disaster response

## Weapons of Mass Destruction - Civil Support Team (WMD-CST)

<b>Contact Hour(s):</b>	0.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	National Guard Bureau Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the missions, functions, and organization of the Weapons of Mass Destruction - Civil Support Teams in their performance of Chemical, Biological, Radiological, Nuclear, and/or High Yield Explosive - Consequence Management (CBRNE - CM). Information is presented on roles, responsibilities, capabilities, and processes for CBRNE - CM. Specifics on doctrine, command and control, planning, and concept of operations will be presented.

### **Desired Learning Objectives:**

- Know the mission of the WMD-CSTs
- Know the command and control structure of the WMD-CSTs
- Know the composition of the WMD-CSTs
- Know the capabilities and limitations of the WMD-CSTs
- Know how the WMD-CSTs employ their specialized detection equipment



# Immediate Response

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Staff Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book VHS Tape
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector VHS Player

**Overview:** Lesson presents a comprehensive guide to the Commander's Immediate Response authority under the provisions of United States Codes (USCs) and DoD Directives. The required notification process, authorized missions, validation criteria, rules of engagement, and laws affecting Immediate Response are covered in detail.

## Desired Learning Objectives:

- List statutory (legal) and regulatory (DoD Directives) guidance that empowers Commanders with Immediate Response authority
- List criteria for authorized Immediate Response actions
- List the Commander's responsibilities and priorities
- Recall the required notification process
- List the authorized missions under Immediate Response
- List the tenets of the Immediate Response *Validation Criteria*
- Recall the rules of engagement that apply to Immediate Response
- Recall how Posse Comitatus applies to law enforcement and Immediate Response



# Federal Response Plan (FRP)

<b>Contact Hour(s):</b>	2.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	FEMA National Headquarters Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the Federal Response Plan (FRP) starting with FEMA's missions, goals, organization, and plans. Lesson introduces students to the Emergency Support Functions (ESFs), Response priorities, FEMA State Liaisons, Regional Operations Center (ROC), Emergency Response Team Advance Elements (ERT-A), ERT-National, and the Mobile Emergency Response Support (MERS) system capabilities. Lesson also integrates the direction of the Initial National Response Plan to include the Joint Field Office (JFO), Principal Federal Official (PFO), Homeland Security Operations Center (HSOC), and the Interagency Incident Management Group (IIMG).

## Desired Learning Objectives:

- Know FEMA's mission and goals
- Know FEMA's organizational structure and functions
- Know the FEMA agencies involved in the Federal response
- Know the elements of the FRP
- Understand the changes brought on by implementation of the National Response Plan
- Know the EFS and their Lead Agencies
- Know the process for requesting FEMA assistance
- Know the functions of the FEMA State Liaisons
- Know the structure and functions of the ROC
- Know the structure and functions of the Emergency Response Team (ERT)
- Know the capabilities of the ERT, ERT – A, and ERT – N (National)
- Know the capabilities of the Mobile Emergency Response System (MERS)
- Know FEMA's logistical capabilities



# Federal Response Plan Terrorism Annex

<b>Contact Hour(s):</b>	0.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	FEMA National Headquarters Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the Federal Response Plan (FRP) Annex for Terrorist Response. It details the concept of operations for Weapons of Mass Destruction (WMD) consequence management. Lesson addresses the differences between response to WMD and catastrophic natural disasters, US policy, FEMA's role, Federal response planning, response structures, crisis management - consequence management interface pre- and post-event, recent lessons learned, and current initiatives.

## **Desired Learning Objectives:**

- Know the three key points in Presidential policy
- Know who's in charge of consequence management
- Know how the "LFA" relationship works
- Know the two Federal civilian response "bibles" and how to obtain copies online
- Know the points of interface between the response structures for crisis management and consequence management
- Know how consequence management works pre-event
- Know the mission assignment process and how it changes for terrorism
- Know which types of Mission Assignments can be issued pre-declaration
- Know how consequence management works post-event
- Know where FEMA has requirements for DOD representation in WMD response

# Federal Coordinating Officer (FCO)

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	Federal Coordinating Officer
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the roles and responsibilities of the Federal Coordinating Officer (FCO). Lesson addresses the appointment, authorities, duties, responsibilities, and relationship to other responders. Lesson will also address the role of the Principal Federal Official (PFO) and the positions impact on the disaster response process.

## Desired Learning Objectives:

- Know the appointment process for an FCO
- Know the statutory legislation giving the FCOs their authority
- Know the chain of command for the FCO during a disaster and emergency response
- Know the duties of the FCO during a disaster and emergency response
- Know how the role of the FCO and their relationship with the Emergency Response Team (ERT)
- Know the responsibilities of the FCO during disaster and emergency responses
- Know the FCOs roles and responsibilities during a disaster and emergency response
- Know the relationship between the FCO and the Defense Coordinating Officer (DCO)
- Know the standards set by FEMA for its FCOs in responding to a disaster
- Understand the relationship of the PFO to the FCO and DCO



## Mobile Emergency Response Support (MERS)

<b>Contact Hour(s):</b>	0.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	Federal Coordinating Officer
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the missions, functions, and organization of the MERS in support of the Federal Response Plan. Information is presented on MERS roles, responsibilities and processes for disaster response.

### Desired Learning Objectives:

- Know the statutory authority(ies) under which the MERS Executes their mission in support of the FRP
- Know the organizations/agencies that MERS supports in a disaster response
- Know MERS emergency response capabilities
- Know how MERS is structured to respond to emergencies
- Know MERS interface with the DoD during emergency responses

## ESF #1 - Transportation

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	Department of Transportation Headquarters Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the missions, functions, and organization of the Department of Transportation (DOT) in support of the Federal Response Plan's Emergency Support Function (ESF) #1 - Transportation. Information is presented on DOT's roles, responsibilities and processes for disaster response. Specifics on doctrine, command and control, planning, and concept of operations will be presented.

### **Desired Learning Objectives:**

- Know the statutory authority (ies) under which the DOT Executes their mission in support of the FRP
- Know the organizations/agencies that DOT utilizes to support a disaster response
- Know the responsibilities of these organizations/agencies
- Know DOT's emergency response capabilities
- Know DOT's interface with the DoD during emergency responses
- Know how DOT is structured to respond to emergencies

## ESF #3 - Public Works and Engineering

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	US Army Corps Of Engineers Headquarters Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the missions, functions, and organization of the US Army Corps of Engineers (USACE) in its effort to support the Federal Response Plan's Emergency Support Function (ESF) #3 - Public Works and Engineering. Lesson presents students with criteria used by USACE to respond to disasters and emergencies. Additional information is presented on USACE's processes for disaster response to include doctrine, command and control, Emergency Response and Recovery Office (ERRO), Planning and Response Team (PRT), concept of operations, and Deployable Tactical Operations System (DTOS).

### **Desired Learning Objectives:**

- Know the structure and functions of the USACE
- Know the geographic areas of responsibility of the USACE
- Know the contingency missions of the USACE
- Know statutory authority establishing the roles and missions of the USACE
- Know the command and control of the USACE and how it effects their doctrine
- Know the functions of the ERRO
- Know the functions of the PRT
- Know the functions of the DTOS
- Know how the USACE Rapid Response Teams operate
- Know the unique response requirements of the USACE and how it integrates with disaster and emergency relief

## ESF #7- Resource Support

<b>Contact Hour(s):</b>	0.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	General Services Administration Headquarters Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the statutes, missions, functions, and organization of the General Services Administration GSA in support of the Federal Response Plan's Emergency Support Function (ESF) # 7 - Resource Support. Lesson presents students with criteria used by GSA to respond to disasters and emergencies. Additional information is presented on GSA's processes for disaster response to include processes, authorities, command and control, and concept of operations.

### **Desired Learning Objectives:**

- Know statutory authority establishing the roles and missions of GSA in support of the Federal Response Plan (FRP)
- Know the structure and functions of GSA
- Know the contingency missions of the GSA
- Know the command and control of GSA and how it effects their processes
- Know which ESF the GSA has responsibility for under the FRP
- Know the unique response requirements of the GSA and how it integrates with disaster and emergency relief

## ESF #8 – Health and Medical Services

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	Department of Health & Human Services Headquarters Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the Department of Human Service's role in the support of the Federal Response Plan's Emergency Support Function (ESF) #8 – Health and Medical Services. Lesson introduces the National Disaster Medical System and the National Pharmaceutical Stock Pile Program.

### **Desired Learning Objectives:**

- Know the organization of the NDMS
- Know the functional areas covered by the NDMS
- Know the Federal and Local perspectives of the NDMS program
- Know what the Disaster Medical Assistance Teams (DMATs) are and how they operate
- Know the command and control structure for NDMS
- Know how the National Pharmaceutical Stock Pile Program is administered

# Military Assistance To Civil Authorities (MACA) Responsibilities

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Staff Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book DVD (2)
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector DVD Player

**Overview:** Lesson presents a comprehensive guide to the chain of authority, responsibilities, and structure within the DoD for supporting MACA missions. The roles and missions of the DoD's Executive Agent, Action Agent, Planning Agent, Lead Operational Authority, and Regional Planning Agent are defined. The lesson introduces the request for assistance process that sets the DoD on its MACA mission.

## Desired Learning Objectives:

- Know the DoD chain of authority for disaster and emergency response from the National Command Authority to the fielded forces
- Know the roles and responsibilities of the Director of Military Support (DOMS) in domestic disaster and emergency responses
- Know who the Regional Planning Agents are and their role under MACA
- Know the chain of authority structure for MACA response for US Joint Forces Command, US Southern Command, and US Pacific Command
- Know how the DoD's response process during pre and post DCO operations
- Know the command and control relationships and role of the Joint Task Force (JTF) commander during disaster and emergency response operations



## Asst SecDef – Homeland Defense (ASD-HD) / Joint Department of Military Support (JDOMS)

<b>Contact Hour(s):</b>	0.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	US Northern Command Headquarters Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a perspective on the vital role played by the ASD-HD in coordinating and approving requests for civil support. It further covers the function of the Joint Staff Department of Military Support.

### **Desired Learning Objectives:**

- Know the function that ASD-HD plays as the executive agent for Homeland Security and Military Assistance to Civil Authorities
- Know the roles and responsibilities of the Director of Military Support, within the Joint Staff as the action agent for civil support
- Understand the DoD Homeland Security Paradigm
- Know the chain of authority structure for MACA response
- Understand the Request for Assistance (RFA) process and the role of the DoD ExecSec

# US Northern Command (USNORTHCOM)

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	US Northern Command Headquarters Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the roles, missions, chain of authority, responsibilities, and structure within US Northern Command (USNORTHCOM). As the DOD's Principle Planning Agent for MSCA/MACA/HLS in the Continental United States the lesson provides students with USNORTHCOM policies, plans and processes in support of these missions. The lesson also presents an overview of forces and organizations USNORTHCOM utilizes to support and execute its mission.

## **Desired Learning Objectives:**

- Know the USNORTHCOM chain of authority for disaster and emergency response from the National Command Authority to the fielded forces
- Know the roles and responsibilities of the USNORTHCOM in domestic disaster and emergency responses
- Know who the Regional Planning Agents are and their role under USNORTHCOM
- Know the chain of authority structure for MACA response for USNORTHCOM
- Know how USNORTHCOM responds during pre and post disaster/emergency operations
- Know the command and control relationships and role of the Joint Task Force (JTF) commander during disaster and emergency response operations

## Defense Coordinating Officer (DCO)

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Staff Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the overall DCO program and emphasizes the roles, and responsibilities of the DCO and Defense Coordinating Element (DCE) as defined by DoD Directives. The lesson presents the composition of the DCE and recommended staff augmentation. Roles and responsibilities of the Base Support Installation (BSI) are presented. Introduces students to the relationship between the DCO and FEMA during disaster and emergency responses is presented from a DoD perspective.

### Desired Learning Objectives:

- Know who the DoD's single point of contact is in the disaster area
- Know the authorities detailing the roles and responsibilities of the DCO
- Know the DCO designation criteria
- Know the DCO activation process for US Joint Forces Command, US Pacific Command, and US Southern Command
- Know who has been designated to perform the role of the DCO for US Joint Forces Command, US Pacific Command, and US Southern Command
- Know the role the DCO plays in validating Requests for Federal Assistance
- Know the role of the DCE in the disaster area
- Know the composition (personnel) of the DCE

# Emergency Preparedness Liaison Officer (EPLO)

<b>Contact Hour(s):</b>	0.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Staff Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book DVD
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector DVD Player

**Overview:** Lesson introduces students to the EPLO Program. Governing DoD directives are introduced to include requirements for training and activation. The roles of the Principle, Regional, and State EPLOs are presented. Each Service Components' program is introduced to include point of contact information.

## Desired Learning Objectives:

- Know the DoD Directives governing selection, training, and activation of EPLOs
- Know the primary mission of the EPLO in MACA operations
- Know the roles and responsibilities of the Service Components as EPLO Program Managers
- Know the role of the Principle and Regional Planning Agents in support of the EPLO Program
- Know the Regional and State EPLO structure
- Know the roles and responsibilities of the Principle, Regional, and State EPLOs

## Air Force National Security Emergency Preparedness (AFNSEP)

<b>Contact Hour(s):</b>	0.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	AF National Security Emergency Preparedness Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson introduces students to the AFNSEP Program. Air Force structures, policies, and authorities are introduced to provide insight into magnitude and impact of the program. The lesson addresses AFNSEP activation, missions, and DCO/EPLO relationships.

### **Desired Learning Objectives:**

- Know the overall structure of the AFNSEP Program
- Know the relationship between the Air Force operational Commanders and the Air Force EPLO Program
- Know the roles of the AFNSEP in support of MACA

## Navy Emergency Preparedness Liaison Officer (NEPLO) Program

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	Navy Regional Planning Agent Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson introduces students to the NEPLO Program. Navy and NEPLO structures, policies, and authorities are introduced to provide insight into magnitude and impact of the program. The lesson addresses NEPLO activation, missions, and DCO/NEPLO relationships.

### **Desired Learning Objectives:**

- Know the overall structure of the NEPLO Program
- Know the relationship between the Navy operational Commanders and the NEPLO Program
- Know the roles of the NEPLO in MACA
- Know the Navy activation process
- Know how the NEPLO and DOC coordinate for MACA mission success

# Joint Regional Medical Planner Program

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Director
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the Joint Regional Medical Planner (JRMP) Program. Lesson presents information on how the JRMP interfaces with the Combatant Commands, Service Major Commands, Federal agencies, and the Defense Coordinating Officer. Roles and missions of the JRMP are presented to include process utilized to coordinate and facilitate medical planning at all levels.

## **Desired Learning Objectives:**

- Know the role and mission of the Joint Regional Medical Planners (JRMPs)
- Know how the JRMPs support ESF #8
- Know the statutory authority they operate under
- Know how the JRMPs interface with the Unified Combatant Commands
- Know how the JRMPs interface with the Federal agencies supporting the Federal Response Plan
- Know how the JRMPs support the Defense Coordination Officer at the Disaster Field Office



## Department of Defense Resource Database (DoDRDB)

<b>Contact Hour(s):</b>	1.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Staff Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book Desktop Computer (for lab)
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector Desktop Computers

**Overview:** Lesson presents an introduction to the DoDRDB. Roles and responsibilities concerning data maintenance, updates, and inputs for key organizations and personnel are presented.

### **Desired Learning Objectives:**

- Know the purpose of the DoDRDB
- Know the DoD Directives governing the DoDRDB
- Know the individual organizations' responsibilities for maintenance of the DoDRDB
- Know the information contained in the DoDRDB

# Military Support to Civil Law Enforcement (MSCLEA)

<b>Contact Hour(s):</b>	1.25
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	Department of Justice Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive guide to the statutory requirements and limitations for use of the DoD for law enforcement. Lesson details the requirements and unique status of the National Guard and active duty military during law enforcement operations.

## Desired Learning Objectives:

- Know the constitutional basis for using the military to enforce the law
- Know the historical background for use of the military for law enforcement
- Know the provisions of the Posse Comitatus Act
- Know the Constitutional exceptions to the Posse Comitatus Act
- Know the provisions of the Insurrection Act
- Understand the applicability of the President's "Emergency Authority" to military regulations
- Know the legal provisions of the DoD's Civil Disturbance Plan (GARDEN PLOT)
- Know the statutory limitations for the use of Federal Troop for law enforcement
- Know the provisions for use of the National Guard for law enforcement
- Know the tenants of indirect law enforcement

## Joint Task Force – Civil Support (JTF - CS)

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	Joint Task Force - Civil Support Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson presents a comprehensive overview of the legislation mandating the establishment of a Joint Task Force for Civil Support, areas of responsibility, response phases, command and control, and future initiatives.

### **Desired Learning Objectives:**

- Know the responsibilities for the JTF – CS as mandated by Federal Statute
- Know the areas of responsibility with regard to WMD response to include who is the supporting and supported CINCs
- Know the evolution of the JTF – CS concept
- Know how the tiered response works with regard to WMD response
- Know the command and control structure during a WMD response
- Be familiar with the JTF – CS mission statement
- Know the overall response structure (Local, Federal, and DoD) during a WMD response
- Know the command and control structure within US Joint Forces Command

## WMD Planning Considerations

<b>Contact Hour(s):</b>	1.25
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	Defense Threat Reduction Agency (DTRA) Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book Planning Considerations Handout DTRA Ready Reference CD
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson provides a comprehensive overview of considerations used by weapons of mass destruction (WMD) planners to formulate functional, concept, and operational plans. A handout is provided with detailed effects information for each class of WMD - Chemical, Biological, Radiological, Nuclear, and High Yield Explosive (CBRNE). Lesson presents how each may be employed and processes for mitigating consequences of each.

### Desired Learning Objectives:

- Know the overall considerations for formulating a response plan for CBRNE
- Know the unique aspects of planning for a response to a chemical weapon
- Know the unique aspects of planning for a response to a biological weapon
- Know the unique aspects of planning for a response to a radiological weapon
- Know the unique aspects of planning for a response to a nuclear weapon
- Know the unique aspects of planning for a response to a high yield explosive weapon

## DoD WMD Response Resources

<b>Contact Hour(s):</b>	0.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	Defense Threat Reduction Agency (DTRA) Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson provides a comprehensive overview of DoD resources that can be employed to mitigate the consequences of a weapon of mass destruction (WMD). Lesson introduces organizational structures and capabilities within DoD Major Commands (MACOMS) and organizations that are responsible for mitigating consequences of a Chemical, Biological, Radiological, Nuclear, or High Yield Explosive (CBRNE).

### Desired Learning Objectives:

- Know the definition of the “Bio-Safety Levels”
- Know when Level A, B, C, and D protective suits are utilized during a response
- Know capabilities of US Army Soldier and Biological Chemical Command (SBCCOM)
- Know capabilities of US Army Reserve Chemical Biological Rapid Response Team (CB - RRT)
- Know the Capabilities of the Technical Escort Unit (TEU)
- Know capabilities of US Army Medical Institute of Infectious Diseases (USAMRIID)
- Know Responsibilities of Joint Task Force - Civil Support, Joint Task Force - Consequence Management (East and West)
- Know the capabilities of the 52d Explosive Ordnance Disposal Team
- Know the capabilities of the USMC Chemical Biological Incident Response Force (CBIRF)
- Know the capabilities of the Defense Threat Reduction Agency (DTRA) for CBRNE response
- Know the capabilities of the other services CBRNE response organizations

# Disaster Field Office (DFO) Operations

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Staff Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson provides a comprehensive overview of roles, responsibilities, and processes occurring in the Disaster Field Office (DFO) during a disaster response. The lesson is presented from a DoD perspective and focuses on the interface between FEMA's Operations Cell and the Defense Coordinating Officer (DCO) and the Defense Coordinating Element (DCE) in the Request for Federal Assistance (RFA) process. The DFO structure is presented in detail to provide a perspective of the overall magnitude of the operation. Lesson will also discuss the concept of the Joint Field Office which is outlined in the Initial National Response Plan.

## Desired Learning Objectives:

- Know responsibilities of the four FEMA Branch Chiefs in the operations section
- Know how the DCO and DCE interface with the branches in the RFA process
- Know the significance of Emergency Support Function 5 in the Operations cell
- Know the sources of RFAs to the DCO/DCE
- Understand the impact / potential from establishing a Joint Field Office

## DoD Response Exercise

<b>Contact Hour(s):</b>	4.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Staff Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book Exercise Support Binder DCO Support Binder
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Lesson is designed to evaluate the Students' ability to identify DoD response organizations, capabilities, command and control mechanisms, and plans and policies to successfully deal with a natural disaster. Students are divided into groups and work as teams to formulate a "DoD" response to a given disaster.

### **Desired Learning Objectives:**

- Apply concepts of DoD emergency management to successfully mitigate a given disaster
- Identify DoD organizations responsible for disaster and emergency response
- Identify capabilities of various organizations to provide support for disaster response
- Identify DoD plans and programs that can be utilized to mitigate consequences of a disaster or emergency plans and programs
- Know relationship between Local, State, and Federal agencies during disaster and emergency responses



## EPC Final Exam

<b>Contact Hour(s):</b>	1.5
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	DoD EPC Staff Presenter
<b>Instructional Material(s):</b>	DoD EPC Course Book Answer Key
<b>Multimedia Support:</b>	Wireless Microphone Desktop Computer Video Projector

**Overview:** Examination will test student's overall understanding of the disaster end emergency response process. Areas of concentration will be drawn from all course material. Exam serves as a review of the essential elements of the course.

**Desired Learning Objectives:**

- Exam will be corrected to 100%

## Guest Speaker and Graduation

<b>Contact Hour(s):</b>	1.0
<b>Instructional Method:</b>	Speaker Presentation
<b>Instructor:</b>	Presenter - as available
<b>Instructional Material(s):</b>	None
<b>Multimedia Support:</b>	Wireless Microphone

**Overview:** Guest speaker relates their vision on the importance of the disaster and emergency response mission.

**Desired Learning Objectives:**

- Information Only

# Mobile Training Team

DoD EPC personnel provide instructor and curriculum support to Joint and Major Command continuation training programs through its Mobile Training Team (MTT) concept. DoD EPC personnel are in support of Joint and Major Command (MACOM) training program managers that host the training. The MTT curriculum, administration, instructor scheduling, and logistics are the responsibility of the Host Joint or MACOM. The MTT offers military and DoD staff personnel, not typically eligible to attend the DoD EPC, area of responsibility specific training on MACA operations at the tactical level. MTTs also provide DoD EPC graduates continuation training required by Service Component regulations. The MTTs typically offer three days of academic curriculum and exercises.

The demand for Emergency Preparedness training is continuing to grow. DoD EPC personnel will evaluate requests for additional MTTs based on availability of instructors. The EPC is currently supporting up to twelve MTT annually in various locations in the USNORTHCOM and USPACOM areas of responsibility. Additional MTTs may be supported if they do not conflict with DoD EPC scheduled courses.

## Mobile Training Team Schedule – FY04 to FY05

### FY 04

Course	Number	Class Start	Class End	Location
USNORTHCOM	NA	21 October 03	23 October 03	C' Springs, CO
5 <sup>th</sup> Army	NA	04 November 03	06 November 03	San Antonio, TX
1 <sup>st</sup> Army	NA	05 January 04	09 January 04	Atlanta, GA
Ft Leavenworth-SAMS	NA	12 January 04	15 January 04	Ft. L'worth, KS
USNORTHCOM	NA	09 February 04	12 February 04	C' Springs, CO
JTF-CS	NA	17 February 04	19 February 04	Fort Monroe, VA
USPACOM	NA	15 March 04	19 March 04	Guam
USPACOM	NA	22 March 04	27 March 04	Ft Shafter, HI
ALCOM	NA	07 September 04	09 September 04	Anchorage, AK
SJFHQ-North	NA	31 August 04	02 September 04	C' Springs, CO
1 <sup>st</sup> Army	NA	20 September 04	24 September 04	Atlanta, GA

### FY 05

Course	Number	Class Start	Class End	Location
5 <sup>th</sup> Army	NA	05 October 04	07 October 04	San Antonio, TX
NORTHCOM	NA	12 October 04	14 October 04	C' Springs, CO
1 <sup>st</sup> Army	NA	10 January 05	14 January 05	Atlanta, GA
USPACOM	NA	07 February 05	11 February 05	Hawaii/Guam
USNORTHCOM	NA	16 February 05	18 February 05	C' Springs, CO

JTF-CS	NA	08 March 05	10 March 05	Fort Monroe, VA
ALCOM	NA	13 September 05	15 September 05	Anchorage, AK
1 <sup>st</sup> Army	NA	26 September 05	30 September 05	Atlanta, GA

## **FY 06**

<b>Course</b>	<b>Number</b>	<b>Class Start</b>	<b>Class End</b>	<b>Location</b>
5 <sup>th</sup> Army	NA			San Antonio, TX
1 <sup>st</sup> Army	NA			Atlanta, GA
USPACOM	NA			Hawaii/Guam
JTF-CS	NA			Fort Monroe, VA
USNORTHCOM	NA			C' Springs, CO
ALCOM	NA			Anchorage, AK
1 <sup>st</sup> Army	NA			Atlanta, GA

### **Class Size**

Determined by Host organization/agency. The minimum number FORSCOM Homeland Security personnel can support is 35. The maximum number is 200.

### **Training Site**

Determined by Host organization/agency. Force Protection considerations will dictate the location of site. If off-installation facilities are utilized, consideration should be given to wearing of uniforms for attendees.

### **Classification**

All material presented in the course is unclassified.

### **Registration Process**

Determined by the Host organization/agency.

### **Quotas**

Determined by the Host organization/agency.

### **Target Audience**

Determined by the Host organization/agency.

### **Contact Hours**

Varies depending on curriculum. The standard is three days of material.

### **Multi-Media Curriculum Support**

Determined by the Host organization/agency and instructors.

## Method of Instruction

The MTT employs a variety of instructional methods and medium to enhance the student's learning. The course typically employs the following:

- Instructor and guest speaker presentations
- Interactive question and answer sessions
- Table Top Exercise

## Instructors

All instructors are senior representatives of their respective DoD or civilian agencies. Agencies represented are: the Department of Defense, Department of Energy, Department of Transportation, Federal Bureau of Investigation, Federal Emergency Management Agency, and State and Local civil authorities. Each instructor is selected for their knowledge, experience, and expertise in their respected field.

## Course Materials

Each attendee is provided with a Course Book containing the following:

- Program of instruction
- Course critique
- List of acronyms
- Copy of all lesson slides
- Exercise Read-Ahead (If exercise scenario is used)
- Additional Briefings (For Information Only)

Hard copies of the curriculum are mandatory for FORSCOM support. The hard copies of the curriculum provide attendees with a note-taking device and provide a source of reference after the course. The optimum format is two slides per page. The minimum format required will be three slides per page. Compact disks of the curriculum will be provided at the discretion of the Host organization/agency.

## Overall Construct

The MTT curriculum is designed to represent the tiered response process in a disaster or emergency response typically follows. Starting with the event itself, the

curriculum takes attendees through the Federal Response Plan process to successful event mitigation.

## **Lessons**

Each lesson dissects the roles, responsibilities, missions, statutory requirements, command and control structures, capabilities, organizational relationships, and processes used by responding agencies and personnel. The lessons are designed to allow ample time for attendee questions and answers.

## **Table Top Exercise**

Optional.

## **Final Exam**

Optional. Due to the variations in the curriculum between host organizations/agencies, final exams are not practical and not recommended.

# *Emergency Preparedness Liaison Officer Workshop*

United States Army Forces Command (FORSCOM) sponsors the annual National Emergency Preparedness Liaison Officer (EPLO) Workshop. DoD EPC personnel act as the FORSCOM representatives for the event. The workshop is hosted on a rotating basis by the Service Components in various locations throughout the United States. The Workshop provides EPLOs continuation training as required by Service Component regulations.

The Conference is scheduled for five days with time allotted to the Service Components for service specific training and FORSCOM for Joint training. A typical schedule of events is listed below:

Sunday - Arrival and Registration

Monday – Service Component Training Day

Tuesday - Service Component Training Day

Wednesday - Joint Session Begins

Thursday - Joint Training and Exercise Sessions

Friday - Service Breakout

## **EPLO Workshop Schedule – FY04to FY05**

Course	Host	Start	End	Location
EPLO Workshop	Army (5 <sup>th</sup> USA)	26 April 04	30 April 04	Denver, CO
EPLO Workshop	Air Force	04 April 05	08 April 05	Tampa
EPLO Workshop	Navy			TBD



# *Student Information*

## **Arrival**

The MWEOC is located approximately thirty miles west of Dulles International Airport (see attached map). We recommend you plan to arrive and depart from Dulles as it is the closest to the MWEOC. Also, road congestion in and out of Reagan International Airport on Sundays and Fridays can unnecessarily delay your arrival and departure. Deer on the road (Route 601) to the MWEOC are a constant problem. For your own safety, plan to arrive before nightfall on Sunday evening.

## **Check in**

Upon arrival at the MWEOC main gate, check in with the Visitor and Registration Center. As you enter the main gate, turn left; the registration building will be on your right. Security personnel will issue you a security badge. The badge must be worn at all times in the compound area. Cameras, guns, and explosive devices are not allowed on-site. The camera restriction includes cell phones with digital cameras.

## **Billeting**

After registration, go to the main gate security post and the guard will “card you in.” Turn right down the hill to Building 725 to pick up your room key and billeting information. A room has been reserved for you on-site. Each single occupancy room has a private bath, soap and towels (no shampoo) provided, telephone, clock radio, television, and small refrigerator. Microwaves and laundry facilities are available, housekeeping service is provided. There are no irons or ironing boards in the rooms, but irons can be checked out at the billeting office in Building 725 as needed. Each building has a communal room with kitchen on the ground floor and includes an ironing board. There is also a computer available with access to the internet. Rooms are \$29.00 per night, payable at check-in. FEMA will charge \$53.00 for 4 days for breakfast and lunch meal tickets. Payment must be by cash, check, Mastercard or VISA. **American Express and other credit cards are not accepted.**

## **Meals**

There are no meals available on-site Sunday when you arrive. You will have to travel down the mountain to one of the local towns for meals on Sunday. The rest of the week, MWEOC operates a full-service, contractor-operated cafeteria in Building 435.

The cafeteria serves breakfast and lunch everyday except Sunday. For the evening meal, there are several good restaurants within 30 miles of the MWEOC. A \$20.00 reimbursable Conference Fee (cash only please) will be collected the first day of class to cover administrative costs.

## Transportation

Bus transportation will be provided from the dorms to Building 430 (Academic Building) and 435 (Cafeteria) beginning at 0645. Parking is reserved around building 430 and 435 – take the bus. Bus transportation will be provided from Building 430 back to the dorms after class.

## In Processing

Class begins promptly at 0800 on Monday in Building 430. All required course materials are provided and will be in-place at your seat. Attendees will need the following:

- a. **Copy of orders** – Reserve officers only. Orders will be stamped for confirmation of attendance and non-availability of government meals.
- b. **\$20.00 Conference fee (cash only please):** Fee covers administrative costs for the course.

## Accommodations, Building 435 (open 24 hours):

- a. **Workout Room:** There is a small workout room on the first floor. There is a Universal weight machine, a few dumb bells, and four tread mills.
- b. **ATM Machine:** Located on the first floor.
- c. **Stamp machine:** Located on the first floor.

## Jogging

If you would like to jog within the MWEOC on Sunday, check with the security personnel for authorized jogging trails and routes. Remember, the MWEOC is a “secure” facility and there are areas that are off limits. The MWEOC Director will cover the “authorized” jogging trails and routes on Monday during the MWEOC Welcome brief.

## Attire

Military members are required to wear Class B uniforms with open collar or service equivalent - ties and blouse are not required. Battle dress uniforms, flight suits, and shorts are not authorized for classes. Casual civilian clothes and shorts are appropriate for social events on or around the MWEOC.

## Messages

You can receive messages during class at (540) 542-2266 or DSN 380-2266. In the evening, you may be contacted by direct dialing your room extension at (540) 542-xxxx. For emergencies and after hours, the 24-hour security office number is (540) 542-2137/2139. Security personnel will connect the calling party with your room extension. Only telephone credit card or collect long distance calls are permitted from your room.

## Departure

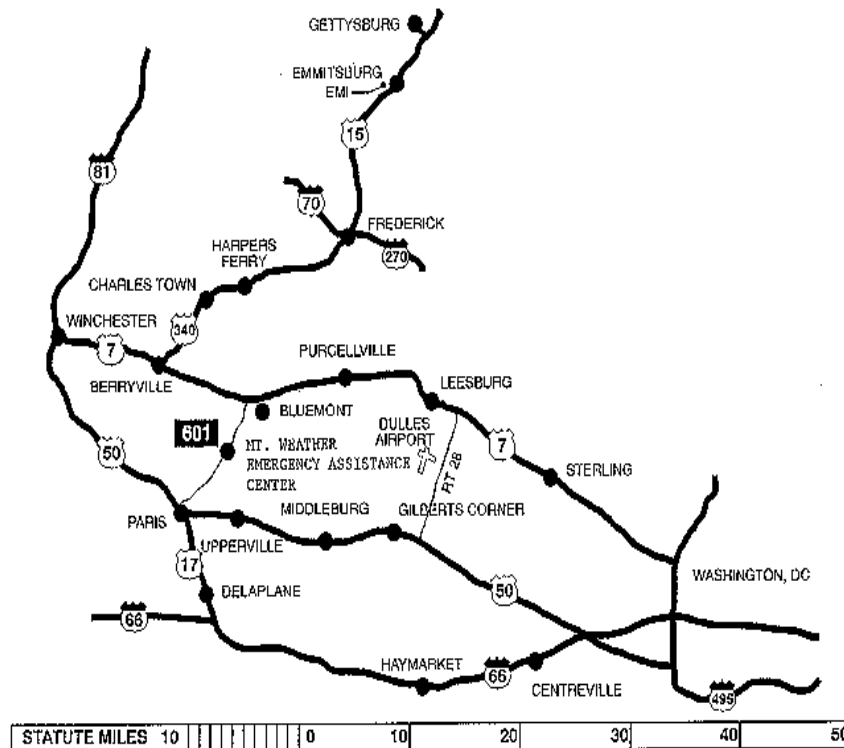
Class will end around 1000 on Friday and you can expect to be on the road not later than 1030. Do not schedule flights earlier than 1220 from Dulles International or 1330 from Reagan International on Friday. Bus transportation will be available starting at 1000 from Building 430 to your vehicles parked in front of the dorms.

## Out Processing

- a. Billeting:** Checkout time is 0830 so place all your personal belongings in your vehicle before boarding the bus to class or the cafeteria. As you enter building 430, leave your room key with the FEMA administrative personnel at the front desk.
- b. Security:** Leave your badge at the front gate security post as you depart the MWEOC.

## Directions to Mount Weather Emergency Operations Center

### Directions To The Mount Weather Emergency Operations Center (MWEOC)



9405082

#### From Dulles Airport:

Take Virginia Route 28 north to US Highway 7  
 Follow Highway 7 west beyond Leesburg to Virginia Route 601  
 Turn left on Route 601 and travel 4.6 miles south to the Center or  
 Take Virginia Route 28 south to US Highway 50  
 Follow Highway 50 west beyond Middleburg to Virginia Route 601  
 Turn Right on Route 601 and travel 6.4 miles north to the Center

#### From National Airport:

Take US Highway 1 north to US Highway 110  
 Take Interstate 66 West (towards Front Royal)  
 Take Exit 23 north on US Highway 17 toward Paris (the second Route 17 exit) and go 7.6 miles  
 Turn left on US Highway 50 and travel 1.2 miles west to Virginia Route 601  
 Turn right on Route 601 and travel 6.4 miles north to the Center

**Tip: If you cross The Shenandoah River heading west you have missed Route 601.**

**CONDUCTED BY UNITED STATES ARMY FORCES  
COMMAND**

**Department of Defense Emergency Preparedness Course  
(DoD EPC)**



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